

HE WHĀNAU TAUMATA RAU
A FAMILY STRIVING FOR THE BEST



DON BUCK SCHOOL
KŌKIRI NGĀTAHI
exceptional together



Attendance Management Plan

When our tamariki attend school regularly, 90% or more of the time, and arrive before the first bell of the day, they make the most progress.

To report an absence:
Call: (09) 833 6005 **or**,
Message us through the Skool Loop App.

The 4 steps we use to monitor attendance are:

- Good
- Worrying
- Concerning
- Serious Concern

Good Attendance.
Less than 5 days absent per term

This is fantastic attendance and exactly what we want to see. Well done whānau!

- Keep up the great mahi and help your friends and family to regularly attend school too.

Worrying Attendance.
Up to 10 days absent per term

We need to work together to help boost attendance.

- Please call or email each day to report your child's absense.
- We will offer in school support if helpful to you.

Concerning Attendance
Up to 15 days absent per term

We need to continue to work together to help your child attend school regularly.

- Please call or email each day to report your child's absense.
- We will hold a hui at school to talk further about this issue.
- We will create a return to regular attendance plan together.
- We will offer in school support for you.

Serious Concern
More than 15 days absent per term

We need to review and continue to work together to help your child attend school regularly.

- Please call or email each day to report your child's absense.
- We will hold a hui at school to review the return to regular attendance plan together and make improvements.
- We will offer in school support for you and look at external support as well.